#### How do Sellers register to use the eScrow system?

For a seller to use the eScrow system, the following steps must be followed:

\*This takes roughly 10 minutes. You'll need your contact details and bank details handy to complete the process.

• Step 1 - Navigate to "My Account" within the RCTrader.com website



• Step 2 - Navigate to "eScrow System" Dashboard



• Step 3 - Click on "Selling"

#### **Online Purchase Requests**

You can manage all of your purchase requests with sellers and buyers below. Sent requests are to a buyer, and received requests are from a seller.



• Step 4 - Click on Setup Account

1	Buying	Selling
	You	have not yet set up your seller payment account with our website. If you wish to use our secure payment system, you are required to set
		There are currently no purchase requests available.

• Step 5 - Click on "Continue" to create an account with our payment service provider (Stripe)

#### Payment Account Setup

In order to use our secure payment system you are required to sign up for an account with our payment service provider. If you wiuld like to start this process, please continue below.



• Step 6 - You will be redirected to Stripe's online registration form

	NC.	nauer	
	PAYMENTS	S POWERED BY	/ STRIPE
		TEST DATA	
Get paid	by RC Trader		
RC Trader p	partners with Stripe	for fast, secu	ire payments. Fill out
terr actano	so you can start ge	and bara	
Mobile nu	nber		
AU \$ +	61 2 1234 5678		
We'll text tl skip this wi	his number to verify th <mark>the test phone</mark> r	your accou number.	nt. In test mode, you
Email			
me@exan	nple.com		
	you with important	tundatas	

• **Step 7** - Input your phone number and email address. Stripe will then send you a 6 digit code via SMS to your mobile phone.



• **Step 8** - Input the 6 digit code into the Stripe verification fields on the page. This will cause the page to reload to ask you what type of entity you wish to register. Most users will register as a "sole trader" however some commercial vendors may wish to use "company". If you aren't sure which type you are then please contact <u>cs@rctrader.com</u> for help.



• **Step 9** - Enter your personal details into the Stripe gateway (this is for banking and compliance purposes, the registration gateway is encrypted and secure; your information will not be used for any other purposes other than to use the RCTrader.com Escrow System for more details please read our Privacy Policy):

	TEST DATA	
Personal details Tell us a few details about y	ourself.	
Legal name of person		
First name	<b>E</b>	
Last name		
Email address		
Date of birth MM / DD / YYYY		
Date of birth MM / DD / YYYY Home address		
Date of birth MM / DD / YYYY Home address Australia	\$	
Date of birth MM / DD / YYYY Home address Australia Address line 1	\$	
Date of birth MM / DD / YYYY Home address Australia Address line 1 Address line 2	\$	
Date of birth MM / DD / YYYY Home address Australia Address line 1 Address line 2 City	\$	
Date of birth MM / DD / YYYY Home address Australia Address line 1 Address line 2 City State	\$	
Date of birth MM / DD / YYYY Home address Australia Address line 1 Address line 2 City State Postal code	\$ 	
Date of birth MM / DD / YYYY Home address Australia Address line 1 Address line 2 City State Postal code Phone number	\$ 	

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**Step 10** - Enter information regarding the type of business you wish to carry out. This is a redundant step for most as most users are sole traders however, Stripe requires this to be answered. For our testing accounts we chose to use Retail -> Other Merchandise and RCTrader.com as the website. You are welcome to do the same.

		S Trade	<b>r</b> By stripe	
		TEST DATA		
Business det	ails			
Tell us some b	asics about you	r business.		
Industry				
Other merch	andise	0		
Business webs	ite			
www.rctrade	.com			
No website? Y	ou can share an	app store	link, a business	social
means prome,	er ada a produ	er acsempt	off motorial	

• **Step 11** - Input the details of the account that you wish for funds to be distributed to. This is the account that you'll eventually "payout" your RCTrader sales funds to.

	₽ F	RC Trader	Y STRIPE
Payo Tell u	out details is where you'd lik	TEST DATA	vouts.
8	You're currently	in test mode.	Use test account
BSB			
Acco	unt number 123456		
~	irm account num	iber	
<b>Conf</b>	123456		
Conf 000 l agree Direct Bulk E Stripe Stripe signa	e to this Direct Deb ement, and authoriz Debit User ID num Electronic Clearing S account on any day Services. I certify th tory on the account	it Request and the Direct e Stripe Payments Austra ber 507156, "Stripe") to d ystem (BECS) in the even / is negative or for any o at I am either an accoun listed above.	t Debit Request Service alia Pty Ltd (ACN 160 180 343, lebit my account through the at that the net activity in my ther reason relating to the t holder or an authorized

• Step 12 - Check that your information is correct then "Confirm"

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• Step 13 - You'll see this message: Payment Account Setup

Congratulations! you can now sell items securely on RCTrader.com

You have successfully completed the setup of your payment account through our service provider. You can now issue and accept paym requests securely on our website.

Go make yourself a cup of tea! you've earned it!

Unique solution ID: #1053 Author: Customer Support Last update: 2021-02-04 14:56

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